

SECTION 55 -- INFORMATION ON ENERGY USE, COSTS, AND EFFICIENCY

**Table of Contents**

- 55.1 General
- 55.2 Materials required

**Summary of Changes**

Executive Order 13123 requires annual agency energy reports to the President. OMB will issue separately detailed reporting guidance for the annual energy report to the President as well as guidance for reporting on the alternative-fueled vehicles requirements of the Energy Policy Act of 1992 and other information on energy costs and improvements in energy efficiency required by OMB and the Federal Energy Management Program (Department of Energy).

**55.1 General.**

You must provide information on energy costs and improvements in energy efficiency if your agency leases, owns, or operates (i.e., pays energy bills for) a building or facility and obligates more than \$500,000 for energy costs and/or improvements in PY, CY, or BY. If you have delegated authority from the General Services Administration (GSA), you are subject to this reporting requirement. However, if you pay energy costs solely through rental payments to GSA, you are exempt.

You must also report on acquisitions of alternative-fueled vehicles (AFVs) and the purchase of alternative fuels if your agency operates a fleet of at least 50 vehicles and operates at least 20 of them in any one metropolitan statistical area (MSA) or consolidated MSA.

This data collection consolidates similar requirements for information from OMB and the Department of Energy's Federal Energy Management Program (FEMP), as well as the requirement for annual agency energy reports to the President under section 303 of Executive Order 13123, and the AFV requirements of the Energy Policy Act of 1992 (EP Act). The annual agency energy reports to the President under Executive Order No. 13123 will also serve as agencies' reports to the Federal Energy Management Program.

Estimates for CY and BY are due with your initial submission. PY actual data is due January 1. You should provide this information to the Department of Energy at the same time you provide it to OMB.

**55.2 Materials required.**

Detailed reporting guidance and forms for both the budget submission and the annual agency energy report to the President will be issued separately. The following is a summary of the information required for PY through BY:

- Total obligations for energy costs for electricity, fuel oil, natural gas, LPG or propane, coal, steam, or other energy utilities.

**SECTION 55 -- INFORMATION ON ENERGY  
USE, COSTS, AND EFFICIENCY**

---

- Energy consumption data by energy type (e.g., electricity, natural gas).
- Summary data on energy efficiency improvements, energy savings performance contracts, utility incentives, and energy management training, including the budgets for such improvements and compliance with Executive Order 13123. In particular, agencies should identify funding (by account) for the following sections of Executive Order 13123:
  - < Sections 204 and 404 (renewable energy).
  - < Sections 402 and 403 (energy audits and other recommended efficiency actions).
  - < Section 405 (ships and planes).
  - < Section 406(d) (training).
  - < Part 5 (technical assistance to other agencies).

*Note: The funding reported for energy efficiency and compliance with Executive Order 13123 is not expected to constitute a new or separate line-item; it is simply intended as a cross-cut view.*

- The total amount of your agency's contingent liability under all active energy savings performance contracts.
- A listing, with justifications, of the facilities your agency claims as exempt from energy efficiency requirements.
- A narrative describing your agency's energy efficiency accomplishments (due January 1).
- The total number of vehicles leased or purchased by the agency, the number of alternative-fueled vehicles leased or purchased by the agency, and the purchase of alternative transportation fuels.

Submit revised materials, reflecting PY actuals and final budget decisions, promptly after such decisions are made.